

Procedure for Faculty Issues and Concerns

Procedure Title: Procedure for Faculty Issues and Concerns

Department Responsible: College of Education

Contact Person and Title: FIC Department Representative or FIC Chair

Procedure: Faculty are encouraged to share their concern with their Departmental Representative to determine the best course of action. As an alternative, faculty may complete the form found on page 2 of this procedure and submit the petition to the Faculty Issues Committee Chair. The Chair will remove all identification information from the document to preserve the anonymity of the faculty member filing the petition. Submissions will be presented to the Faculty Issues Committee by the chair at the next scheduled meeting. Special concerns that require immediate attention, or when usual procedures would delay a resolution, a special meeting of the FIC may be called by the chair to address the issue.

What Policy is Connected? N/A

Scope: College of Education Faculty

Written Petition Form for the Faculty Issues Committee

FIC Petition # _____

Completion of the following information is intended to permit communication from and to the Faculty Issues Committee Chair. The petition # above will be assigned by the FIC Chair to page 2 of the petition. The cover will be removed from the petition to allow blind reviews by the committee and subsequent considerations. Submissions will be introduced to the Faculty Issues Committee by the chair at the next scheduled meeting. The time and date will be provided to the petitioning faculty member to attend if he/she/they choose(s).

Petitioner Name: _____

Petitioner Email: _____

Petitioner Phone: _____