

**Agreement to Host and Mentor a Teacher Candidate  
Fall 2024 and/or Spring 2025**

Thank you for your consideration to mentor UA’s teacher candidates. If you are willing to host teacher candidates during the 2024-2025 school year, please complete the following information and submit this form to the Office of Clinical Experiences. At a minimum, mentors will be required to verify clinical hours logged and submitted by the teacher candidate.

As a reminder ...

**Interns**                      Teacher candidates who are completing coursework in a P-12 setting during their final semester in the College of Education. Interns are in their assigned P-12 classroom setting every day, all day from the first day of UA classes to the final day of UA classes. To host interns, classroom teachers must meet the following minimum requirements: (a) Class A valid teaching certificate or hold National Board Certification in a teaching field, (b) currently teaching, and (c) have at least three years of professional educational work experience in the field of specialization.

**Field experience students**                      Teacher candidates who are completing coursework in a P-12 setting. Field experience hours will vary depending on the requirements of the course. Mentor teachers only need to be approved by the building principal and willing to host teacher candidates for field experiences.

**Name:** \_\_\_\_\_

**Teacher Certification Number (TCH):** \_\_\_\_\_ **No. of Years Teaching:** \_\_\_\_\_

(log in to <https://tcert.alsde.edu/Portal/Public/Pages/SearchCerts.aspx> to search and retrieve your TCH Number)

**School:** \_\_\_\_\_

**Grade(s):** \_\_\_\_\_ **Subject(s):** \_\_\_\_\_

**School Email:** \_\_\_\_\_

**Email Address (personal):** \_\_\_\_\_

Are you willing to host and mentor an intern or field experience student?			
<b>Fall 2024</b> -	_____ Yes	_____ No	<b>Spring 2025</b> -
	_____ Yes	_____ No	

Special Requests (for example: you may include your preference to only host an intern, field experience student, elementary Block 2 or 3 student, etc.; you may also request to have a specific UA student placed in your classroom):

**Signature:** \_\_\_\_\_

Please contact the Office of Clinical Experiences at [educlinicaloffice@ua.edu](mailto:educlinicaloffice@ua.edu) or (205) 348-5089 if you have any changes or questions.