# THE UNIVERSITY OF ALABAMA

## Course Inventory

Date          Department         College

#### PROPOSAL TO OFFER A NEW COURSE, CHANGE AN EXISTING COURSE; OR DELETE AN EXISTING COURSE

(please attach a copy of course syllabus for Office of Academic Affairs)

**Course No.**

**Add** Change Inactivate

**Type of modification:**

Title Description Credit Hours

**Type** Grade

Number Old New

**Classification of Instructional Programs (CIP) #**

Title

Short Title (30 characters or less)

FILL IN ALL REMAINING PARTS FOR A NEW COURSE, BUT MARK ONLY THE APPLICABLE PORTIONS FOR CHANGES TO AN EXISTING COURSE.

**DESCRIPTION:**


1. Credit Hours

2. Prerequisites

3. Prerequisites with concurrency

4. Cross Listed (Equivalent Courses)

   Cross listed courses refer to the same course offered at the same level by different departments at the same time in the same room.

5. Slash Listed (Equivalent Courses)

   Slash listed courses refer to the courses offered by the same department at different levels.

6. Mark one of the following course grading patterns:
   (a) Letter grade
   (b) Pass/fail

7. Indicate one of the following types of instruction:
   (a) Seminar
   (b) Independent Study
   (c) Thesis/Dissertation
   (d) Recitation/Discussion/Quiz.
   (e) Activity/Performance/Studio.
   (f) Research
   (g) Student Teaching
   (h) Lecture
   (i) Laboratory
   (j) Clinic
   (k) Internship
   (l) Internship/Laboratory
   (m) Lecture/Laboratory
   (n) Field Experience
   (o) Lecture/Laboratory
   (p) Co-op
   (q) Exam/Quiz
   (r) Co-op

8. Attributes
   (a) Service Learning
   (b) Honors

9. If this is a change for an existing course, indicate the nature of the change, and whether substantive changes have been made in either course content or requirements, and list programs that might be affected by the change.

10. **Maximum Repeat** (Total number of credit hours includes the initial hours for enrollment)

11. If the content of this course might overlap with other existing courses, describe your efforts to consult other departments about potential course duplication.

**Department Head:** ____________________________

**Signature** ____________________________ **Date**

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*Please note policy regarding slash listing of courses for undergraduate and graduate credit on reverse side of this page. Attach separate forms for graduate and undergraduate slash-listed courses and ensure that the catalog descriptions and course requirements reflect the graduate/undergraduate differentiation.

Commented [LM1]: The maximum repeat is how many times the course may be taken. For example, if a 3 hour course may be repeated 1 time beyond the initial enrollment the number of credit hours would be 6.