

**Agreement to Host and Mentor a Teacher Candidate
University of Alabama, College of Education
Fall 2021 and/or Spring 2022**

Completed agreements should be submitted to the Office of Clinical Experiences by email at educlinicaloffice@ua.edu or by fax at (205) 348-4425 each year in order to be considered as a host for a field experience student or intern.

Name: _____

Teacher Certification Number (TCH): _____
(log in to <https://tcert.alsde.edu/Portal/Public/Pages/SearchCerts.aspx> to search and retrieve your TCH Number)

Number of Years Teaching: _____

Reminders:

Field Experience Student: Field experience students are teacher candidates who are completing coursework in a P-12 setting. Field experience hours will vary depending on the requirements of the course. Mentor teachers only need to be approved by the building principal and willing to host students for field experiences. At a minimum, mentors will be required to verify field experience hours logged and submitted by the student and complete the professional practices (CP 285) form.

Intern: Interns are teacher candidates who are completing coursework in a P-12 setting during their final semester in the College of Education. Interns are in their assigned P-12 classroom setting every day, all day from the first day of UA classes to the final day of UA classes. See number 2 below for the requirements to host an intern.

1. Are you willing to host and mentor a field experience student enrolled in coursework prior to internship? (e.g. a semester II student on Mondays and Tuesdays and/or a semester III student on Wednesdays, Thursdays, and Fridays; a secondary methods student)

Fall 2021 - _____ Yes _____ No

Spring 2022 - _____ Yes _____ No

Special requests:

2. To host an Intern, classroom teachers are required to have the following:

(a) Class A valid teaching certificate or National Board Certification in a specific teaching field, (b) will be teaching in the area of the Class A certification or National Board Certification, **and** (c) have three years of teaching experience

Fall 2021 - _____ 1st 8 weeks _____ 2nd 8 weeks _____ Full Semester Placement(s)

Spring 2022 - _____ 1st 8 weeks _____ 2nd 8 weeks _____ Full Semester Placement(s)

Special requests:

Please provide the following information for your classroom setting for the 2021-2022 school year.

SCHOOL	
GRADE(s)	
SUBJECT(s)	
SCHOOL EMAIL	

Email Address (personal): _____

Teacher's Signature _____ Date _____

This completed and signed agreement is required from all cooperating teachers and CMTs in order to receive a stipend for hosting an intern.

Please contact the Office of Clinical Experiences at educlinicaloffice@ua.edu or (205) 348-5089 if you have any changes or questions.