Department of Kinesiology Policy on Transfer of Previously Completed Credit/Courses into the PhD in Human Performance

Policy

1. A student admitted to the PhD program in Human Performance in either the Exercise Science or Sport Pedagogy tracks may apply to transfer up to 6 hours of graduate credit/courses into their programs.

2. These courses could become part of the student’s program of study in the following areas: Major Field; Research/Statistics Competency; Foundations Concentration

3. Credit/courses that a student applies to have transferred into his/her PhD program must not have been taken in order to satisfy the requirements for degrees that the student has completed previously.

Procedure

1. The application for transfer of credit will be made in writing to the Graduate Coordinator of the appropriate track (Dr. Phillip Bishop for Exercise Science and Dr. Matthew Curtner-Smith for Sport Pedagogy).

2. The Graduate Coordinator may request that the student making the application provide supporting documentation including course descriptions, transcripts, syllabi, and other indications of the applicability, quality, and quantity of the credit/courses under consideration.

3. The Graduate Coordinator will arrange for the graduate faculty in the appropriate track to discuss and evaluate the credit/courses a student has applied to transfer into the program.

4. Criteria used to judge applications will be the (a) applicability of the credit/courses (Are they applicable to the program?), (b) quality of the credit/courses (Are they of doctoral standard?), and (c) quantity of the credit/courses (Has the student spent an appropriate amount of time working to complete the credit/courses?)

5. The Graduate Coordinator will inform the student, the chair of the student’s program of study committee, and the Department Head of the decision made by the graduate faculty in writing.

Note

This policy is not concerned with the transfer of credit/courses that are taken after the student has been admitted to the program and have been agreed on as appropriate to include in the student’s program of study by his/her program of study committee.