# Reading Specialist Master’s Program Comprehensive Exam Procedures

## Exam Registration

Complete and email or fax the application prior to the due date for the semester exam is to be taken. All times CST.

<table>
<thead>
<tr>
<th>Q/A Session</th>
<th>Fall 2016</th>
<th>Summer 2017</th>
<th>Fall 2017</th>
<th>Spring 2018</th>
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</thead>
<tbody>
<tr>
<td>Skype or phone appointments as requested with <a href="mailto:jucoleman@ua.edu">jucoleman@ua.edu</a></td>
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<tr>
<td>Application due</td>
<td>October 7th, 2016</td>
<td>June TBA</td>
<td>TBA</td>
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<tr>
<td>Exam emailed to student</td>
<td>October 14th</td>
<td>June TBA</td>
<td>TBA</td>
<td>TBA</td>
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<tr>
<td>Exam &amp; code of ethics form due by email</td>
<td>October 24th</td>
<td>June TBA</td>
<td>TBA</td>
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## Exam Objectives

Reading Specialist Master’s Program students complete a comprehensive exam to meet the University requirement for a culminating project or exam. This exam includes broad questions that require the synthesis and application of concepts covered across the program. Depth and breadth is expected in students’ analysis of and response to the question in well-written prose.

## Exam Procedures

1. You will receive the exam questions by email on the start date of the exam. If you have not contacted Ms. Langford at relangford@ua.edu and Dr. Coleman at jucoleman@ua.edu by 4:45 on that date, it will be assumed that you have received the exam.

2. Read all three questions carefully and choose two to answer. Do NOT answer all three. If three responses are included, only questions 1 and 2 will be graded.

3. The questions are designed to require synthesis and application of concepts that have been covered throughout the program. During the 10 day time period, you may use your texts and other available resources to compose your response. Your response should answer all parts of the question, be free of grammatical and spelling errors, and be well-written. The final product must be your own original work completed with no outside help.

4. The plagiarism* and honor code** rules are in effect. You are required to include a signed copy of the honor code form acknowledging that your exam represents your original work.
Please review the following and sign. This signed form must be returned WITH the questions.

(This is for your information only. The form to be signed will be attached to the questions.)

*Plagiarism

Plagiarism is the act of representing the words, data, works, ideas, computer program or output, or anything not generated by the student as his or her own work. Plagiarism may be inadvertent or purposeful. However, plagiarism is not a question of intent. All suspected incidences of plagiarism must be reported by the course instructor to the Assistant Dean. Plagiarism is considered a serious act of academic misconduct and may result in a student receiving an “F” in the course and being suspended from the University. For more information, see http://facultysenate.ua.edu/handbook/append-c.html.

**Academic Honor Code

All students in attendance at The University of Alabama are expected to be honorable and to observe standards of conduct appropriate to a community of scholars. The University of Alabama expects from its students a higher standard of conduct than the minimum required to avoid discipline. Each student is expected to read the Academic Honor Pledge. The pledge reads as follows:

I promise or affirm that I will not at any time be involved with cheating, plagiarism, fabrication, or misrepresentation while enrolled as a student at The University of Alabama. I have read the Academic Honor Code, which explains disciplinary procedures that will result from the aforementioned. I understand that violation of this code will result in penalties as severe as indefinite suspension from the University.

Code of Academic Conduct http://catalogs.ua.edu/catalog08/502000.html

I, _____________________________________________, understand the University of Alabama plagiarism rules and Academic Honor Code. I understand that to write responses for this exam I may use text resources available to me including course texts and work done during courses, but I may not discuss the questions, my thinking about the questions, or my responses to the questions with anyone for content or editing. I understand that my responses will be turned in to TurnItIn.com prior to grading.